

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

M I N U T E S

CALL TO ORDER

The Regular Meeting on Wednesday, November 17, 2010 was called to order at 7:00 p.m. in the Airport Visitor's Center at 45 Cyril Hartley Place, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: **John Clark**
 Chris Colbert
 William Gilbert
 Patricia Griffin
 Bruce Miller
 Scott Tracy

Absent: **Kirk Martin**

Staff: **Karen Ramsdell**, Airport Director
 Hazel Johns, Assistant Airport Director
 Rebecca Fribley, Sr. Property Management Specialist
 Mabel Shatavsky, Airport Commission Secretary

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, November 4 was cancelled.
3. That on Thursday, November 11, 2010 at 5:15 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, October 20, 2010.

5. SUBJECT: LEASE AGREEMENT – CALIFORNIA PORTABLE STORAGE, INC., DBA PODS

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with California Portable Storage, Inc., a California corporation, dba PODS for 1,000 square feet of paved land, at 150 David Love Place, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$152.

Approved the recommendation; Agreement No. 201075

6. SUBJECT: LEASE AGREEMENT – BRANDON MADES, DBA LASER CARTRIDGE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Brandon Makes, dba Laser Cartridge, a Sole Proprietorship, for 560 square feet of shop space in Building 258, at 629-B Norman Firestone Road, at the Santa Barbara Airport, effective December 1, 2010, for a monthly rental of \$602, exclusive of utilities.

Approved the recommendation; Agreement No. 201076

7. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greeneridge Sciences, Inc., a California corporation, for 1,600 square feet of industrial and office space in Building 115, at 6160 Wallace Becknell Road, Suite C, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$1,705, exclusive of utilities.

Approved the recommendation; Agreement No. 201077

8. SUBJECT: LEASE AGREEMENT – BEACHSIDE ASSOCIATES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Beachside Associates, Inc., a California corporation, for 2,457 square feet of shop space in Building 314, at 101 Dean Arnold Place, Suites B and C, at the Santa Barbara Airport, effective December 1, 2010, for a monthly rental of \$2,467, exclusive of utilities.

Approved the recommendation; Agreement No. 201078

9. SUBJECT: CONSENT TO SUBLEASE – TWIN LAKES GOLF COURSE, LLC AND HAYASHIDA AND ASSOCIATES PHYSICAL THERAPY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Twin Lakes Golf Course, LLC., a California Corporation, and Hayashida and Associates Physical Therapy, as required by Lease Agreement No. 20,722, as amended.

Approved the recommendation; Agreement No. 201079

10. SUBJECT: OCTOBER 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

ACTION: Motion/Second for approval of the consent calendar by Commissioners Griffin/Clark. Unanimous voice vote.

LIAISON REPORTS

ACTION: Presented.

ADMINISTRATIVE REPORTS

11. SUBJECT: AIRPORT EMERGENCY EXERCISE

RECOMMENDATION: That Commission receive a presentation on the triennial Airport Emergency Exercise – Airport Operations Manager Tracy Lincoln

ACTION: Presented.

12. SUBJECT: THERMOPLASTIC TAXIWAY MARKING PROJECT

RECOMMENDATION: That Commission receive a presentation on the thermoplastic taxiway marking project – Airport Operations Manager Tracy Lincoln

ACTION: Presented.

13. SUBJECT: FINANCIAL REPORT FOR FIRST QUARTER ENDING SEPTEMBER 30, 2010

RECOMMENDATION: That Airport Commission receive the First Quarter Financial Statement for Fiscal Year 2011 – Assistant Airport Director Hazel Johns

ACTION: Presented.

DIRECTOR'S REPORT

14. A. Airport Operations

- Passenger Count
- Aircraft Operations
- Air Freight

B. Programs

1. Air Service
2. Communications Program
3. Airport Noise Abatement Program
4. Airline Terminal Public Arts Program
5. Airline Terminal Grand Opening Events

C. Capital Projects

1. Airport Terminal Improvement Project
2. Airfield Safety Projects Wetland Mitigation Plan

3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ACTION: Presented.

TOUR

15. **SUBJECT:** TOUR OF THE AIRPORT AIRCRAFT RESCUE AND FIREFIGHTING STATION

RECOMMENDATION: That Airport Commission take a guided tour of the Airport Aircraft Rescue and Firefighting Station.

ACTION: Commission toured the Airport Aircraft Rescue and Firefighting Station.

ADJOURNMENT

8:50 p.m., on order of Chair Miller.

Karen Ramsdell, Airport Director

Mabel Shatavsky, Recording Secretary